

Monday, December 2, 2024

Human Resources
Park City School District
2700 Kearns Blvd
Park City UT, 84060

To Whom It May Concern:

Please accept this letter as formal notification of my resignation from the Park City Education Foundation. My last day of work will be Friday, December 6, 2024. am currently in the process of completing one-on-one coaching meetings with students and will share detailed notes by my last day of work. Standard operating procedures are in the Bright Futures program's shared Google Drive for all other work after my departure.

I have enjoyed working at Park City High School with the Bright Futures program and serving as Program Director with the Park City Education Foundation. I appreciate the opportunity to lead such an amazing program.

Best wishes in the future!

Sincerely,
Tina Goette
Program Director
Park City Education Foundation

CC: Veronica Ramos, Ingrid Whitley, Kara Cody